

## COACHES INSTRUCTIONS

All coaches assigned to teams in the 2023 C5PBA Inter Provincial Championship must be a current C5PBA affiliated member in good standing and must be registered as having a minimum of COMMUNITY COACH TRAINED plus Safe Sport and Making Headway training a minimum of thirty (30) days prior to the Provincial Championship of this event.

1. Coaches are to make sure their team knows at what times and on what lanes they bowl (see Official Program and Coach's Manual).
2. All bowlers are required to be at the lanes twenty (20) minutes prior to bowling. Coaches must contact the Chief Judge of Play or Tournament Official to register their bowlers prior to bowling.
3. Coaches are to make sure their bowlers are on hand for five (5) minute warm-up preceding each block.
4. Coaches should make sure all team members are dressed properly.
5. Coaches are responsible for the conduct of their bowlers.
  - alcoholic beverages may not be consumed during the event (this includes "Byes")
  - upon the legalization of marijuana, marijuana may not be consumed during an event including byes but excluding medical marijuana. Documentation for the use of medical marijuana must be provided.
  - chemical depressants or stimulants (performance enhancing drugs) may not be consumed during the event
  - intoxicated bowlers or coaches shall be removed from the competition and may be suspended for the remainder of the tournament
  - no food or beverages are allowed in the bowlers' enclosure
6. Coaches are responsible for watching the score for errors. After a frame has been completed and the next frame has been bowled, you cannot change the score unless it is an obvious error in addition. The scorepad is the official score and it is your responsibility to check it for accuracy. Team score recap forms and score-sheets must be signed by the coach **after each game**. Score sheets filled out improperly or not signed will result in an initial warning. A second offence will result in a final warning being given. For each additional infraction, a one (1) point penalty will be assessed against the team.
7. If there is a dispute regarding regarding pinfall, call the Judge of Play for a ruling.
8. Lane courtesy should be observed at all times but should not be overdone.
9. In all team events, only bowlers competing in the event, coaches, and tournament officials shall be permitted in the bowlers' enclosure.
10. Only a bowler taking their regular turn in the line-up shall be allowed on the approach at any given time. Coaches and all other team members must remain off the approach to the side or behind the scorestand.
11. A bowler who wishes to leave the bowlers enclosure must inform the coach.

12. The Coach is responsible for having his/her team line-up submitted on the official scoresheet for each game as quickly as possible.
13. Only Coaches will be allowed to discuss, dispute or protest any point pertaining to the Championships with the Judge of Play. Please inform the bowlers of this ruling in order to save any unnecessary delays.
14. Coaches must not approach a member of the opposing team with a complaint. If you have a dispute of any kind, stop the bowling on both lanes and summon the Judge of Play.
15. Playing coaches are not allowed to in this event.
16. Coaches are responsible for having all bowlers arrive **on time** and **in uniform** at the Victory Banquet.
17. Coaches should make their bowlers aware of all rules as violations may result in penalties being assessed or suspensions from the Championships.
18. The use of chants, songs, cheers etc. which contain profanity, slanderous remarks or words which are deemed detrimental to the image of 5 Pin Bowling will not be allowed. Use of such illegal chants will result in forfeiture of game and repeated violation of this rule shall lead to suspension from competition.
19. The use of profanity, of any nature, will **NOT** be tolerated! A warning will be given, however, if use is continued, the offender will be suspended from competition.
20. The wearing or use of external devices such as MP3 players, cell phones, etc. is prohibited. This applies while the bowler is on the approach but does not prohibit the bowler from using the device while awaiting his/her turn.
21. Official Game Recap Sheet
  - **Step 1** – Official Game Recap Sheets will be distributed at the Coaches/Managers meeting.
  - **Step 2** – Prior to the start of each match, the **VISITING** team coach must complete his/her lineup position section of the form. Use numerals 1 through 4 only.
  - **Step 3** – The **HOME** team coach must then complete his/her lineup portion of the recap sheet.
  - **Step 4** – Each coach will enter their lineups (with the assistance of a Judge of Play if required) in the computer scoring system.
  - **Step 5** – Under the points column each individual match is one point. You would place “1” for a **WIN**, “0” for a **LOSS** and “0.5” for a **TIE**. The team with the highest team pins over average would receive “3” for a **WIN**, “0” for a **LOSS** and “1.5” for a **TIE**. A total of 7 points will be awarded for the match.
  - **Step 6** – Once the sheets are completed, both **HOME** and **VISITING** coaches must sign both sheets.
  - **Step 7** – Signed Game Recap Sheets should be placed on the score-table and left for the Judge of Play or score runners to collect. Remember, once these forms are signed, the scores are official and only obvious errors in addition will be corrected.

22. This applies only to infractions/complaints not noted in our Tournament Formats to be handled by the Tournament Judges of Play and/or Head Judge of Play.

**1st Step** – Complaint brought to the National Tournament Committee. To be reviewed the complaint must be made by a Provincial Contingent Manager or Team Coach.

**2nd Step** – National Tournament Committee reviews the complaint to determine appropriateness.

**3rd Step** – If the complaint is not valid the National Tournament Committee will advise the Provincial Contingent/Team Manager who made the complaint. The decision of the National Tournament Committee is final.

**4th Step** – If the complaint is valid, the National Tournament Committee will discuss the matter with the applicable Provincial Contingent/Team Manager and advise what has to occur to rectify the matter. The decision of the National Tournament Committee is final.

**5th Step** – If the decision is not followed, the National Tournament Committee will take one of the following steps:

- a) take a point or points away if the infraction continues on a team issue
- b) call a foul or fouls if the infraction continues on a singles issue.
- c) immediately disqualify a competitor
- d) immediately disqualify a team
- e) for any of the above occurrences, put forth a recommendation for appropriate suspension and/or monetary fine towards individuals, teams, Contingent Manager or province or combination thereof.